# Protecting Your Payment Cards

## Do's & Don'ts

### Secure Your Identity
- Ensure secrecy of identity while making payments.

### Secure Your Card
- Keep your card safely and sign it as soon as you receive it from your bank.

### Secure Your Payments
- Only provide your card details to secured and trusted merchants/vendors/websites.

### Review Your Statements
- Always keep track of payments made through your card and reconcile them regularly.

### Lodge a Complaint
- Promptly lodge a complaint with your bank in case your card gets stolen, robbed or misplaced, or as soon as you notice any dubious transaction in your account statement.

### Give Your Credentials
- Avoid giving away your personal information to non-trusted sources.

### Give Away Your Card
- Don’t give your card to others to make payments or withdraw cash.

### Keep Generic PIN
- Avoid keeping a generic PIN or the same PIN for a longer time, as it may put you in a vulnerable situation.

### Throw Away Receipts
- Receipts may be useful to reconcile payments with your account, so avoid throwing them away.

### Discard Your Card Improperly
- Be very careful while discarding your payment card since not doing so may lead to fraud or embezzlement, but at least into four vertical parts before discarding your card.

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